

# IMPORTANT PATIENT NOTICE

## From Friday, 25 May 2018

In view of new Data Protection regulations, and to ensure the security of patient data, we have to make some changes to our system to protect patient identifiable information.

### COLLECTION OF PRESCRIPTIONS & SICK LINES

**Please note that if you are registered with the Princes Street Surgery, you can arrange for your prescription to be collected by a Pharmacy in town if this is more convenient.** If you would prefer to collect your prescription from the Princes Street Surgery, or normally collect your medication from the Halkirk Surgery, then you will need to do this in person, and you may be asked for two forms of ID (photo ID and proof of address) before your prescription/medication will be handed over. Sick lines should also be collected in person with a similar ID requirement.

If you are unable to collect your own prescription, medication or sick line, your representative must present a signed form or letter from you granting them permission to collect on your behalf. They will also need to present two forms of ID (photo ID and proof of their own address).

We have copies of forms that can be used for consent at Reception. Please ask the Receptionist for a copy if this is helpful. Alternatively you can download a copy from our website. *Please note this form must be completed by you (the Patient). We will check the signature against any we hold on file.*

### RESULTS OF TESTS

#### In Person

If you ask for the result of a recent test at Reception, you will need to do this in person, and may be subject to the same ID rules as above. Your representative may also enquire about results on your behalf with the correct signed consent as above.

#### On the telephone

If you call the surgery for the result of a recent test, you may now need to answer additional security questions before the result will be given. Your representative may also enquire about results on your behalf with the correct signed consent as above.