

# Thurso & Halkirk Medical Practice

## PRESCRIPTION ORDERING GUIDANCE AND INFORMATION

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Our Halkirk branch is a dispensing practice, this means patients registered at Halkirk will be able to collect their medication from the surgery rather than a chemist.

### Repeat Medication

This is medication that you are prescribed every month or for a fixed duration, you will be required to attend the surgery a minimum of once per year, usually in your birthday month, for an annual review including medication review.

Repeat medication can be ordered online or by filling in the repeat prescription slip and putting in the letterbox inside the surgery door or through the main letter box when the surgery is closed. We require a minimum of 48 working hours' notice to process your prescription but will not process medication which is ordered more than 7 days early. It is the patients' responsibility to make sure their medication is ordered so as not to run out before being able to collect.

The dispensary is open to patients for collecting medication during the following hours:

<b>Monday</b>	08.30 – 13.00 14.00 – 17.30
<b>Tuesday</b>	08.30 – 13.00 <b>14.00 – 17.30 Closed</b> <b>(No collections will be given during this time)</b>
<b>Wednesday</b>	08.30 – 13.00 14.00 – 17.30
<b>Thursday</b>	08.30 – 13.00 <b>14.00 – 17.30 Closed</b> <b>(No collections will be given during this time)</b>
<b>Friday</b>	08.30 – 13.00 14.00 – 15.45
<b>Saturday</b>	<b>CLOSED</b>
<b>Sunday</b>	<b>CLOSED</b>

### Acute Medication

This is medication that may be prescribed as a one off or for a short course. A clinician needs to approve this request each time. You can request this by ordering online or writing your request on a piece of paper with your name, date of birth and stating what medication you would like. You may require a telephone or face to face appointment before this request is processed.